

HAA TRACKING FORM FOR THE PhD FOR STUDENTS ENTERING WITH AN MA

NAME:

PEOPLESOFT NUMBER:

CREDITS TO DATE:

CUMULATIVE GPA:

CERTIFICATES:

A total of 48 credits are required for the PhD, listed in Table I and Table II below:

TABLE I: CLASSROOM COURSES

9 classroom courses for a total of 27 credits (all taken for a letter grade, all 2000-level):

| | Class | | Credits | Term | Grade |
|----------------------|---------------------------|---|---------|------|-------|
| 1 | Methods | HAA 2005 - Methods Research and Scholarship | | | |
| 2 | Historiography | HAA 2007 - Historiography | | | |
| 3 | Grad seminar in HAA | | | | |
| 4 | Grad seminar in HAA | | | | |
| 5 | Grad seminar in HAA | | | | |
| 6 | Grad seminar in HAA | | | | |
| 7 | Elective classroom course | | | | |
| 8 | Elective classroom course | | | | |
| 9 | Elective classroom course | | | | |
| TOTAL CREDITS | | | | | |

Notes: Many 1000-level courses in HAA are cross-listed as 2000-level graduate courses and graduate students must register using this 2000-level number. These courses will not count for the HAA graduate seminar requirement. HAA 2970/FACDEV 2200 (Pedagogy) does not count as a classroom course.

Lower level language classes: these will not count toward the 48 credits required for the PhD:

| Class | Credits | Term | Grade |
|-------|---------|------|-------|
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MILESTONES

As a milestone approaches you MUST contact the graduate administrator so the appropriate paperwork can be prepared.

| Milestone | Date Expected | Date Completed |
|--|--|----------------|
| Certification of first foreign language | Within first semester | |
| Preliminary exam meeting | November 1 of first year | |
| Comprehensive exams and orals | Usually by second year | |
| Certification of second foreign language | Before advancement to candidacy | |
| Dissertation prospectus and advancement to candidacy | April 1 of third year | |
| Dissertation defense | Six-eight years after entry into program | |

ANNUAL PhD COMMITTEE MEETINGS

Students must have a PhD committee meeting once a year before November 1.

| Dates of annual committee meetings |
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Please see the Graduate Student Handbook at <http://www.haa.pitt.edu/graduate/handbook.html> for additional information and details. If you have any further questions, please contact the Graduate Administrator or the Director of Graduate Studies.