

**DEPARTMENT OF HISTORY OF ART AND ARCHITECTURE  
UNIVERSITY OF PITTSBURGH**

**PRELIM FORM**

*Note: this form is to be used at the student's first PhD committee meeting; all subsequent PhD committee meetings require the Summary of Annual PhD Committee form and related materials. The advisor will submit this completed Prelim Form to the faculty for approval, after which the form is filed with the Graduate Administrator. The Administrator will then draw up a Prelim Card to be signed by the advisor and filed with the Dean's office.*

Name \_\_\_\_\_ Entry Date \_\_\_\_\_

**A. To be filled out by the student before the meeting:**

1. Dissertation working title (attach a one-page description of the topic):

2. PhD committee members:

Advisor: \_\_\_\_\_

Other HA&A: \_\_\_\_\_

3. Indicate your specific goals for the year, both toward the degree and toward your professional development:

**B. To be filled out by the advisor, in consultation with student and committee:**

1. Comprehensive exam areas:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

2. Comprehensive exam format (For example, how many questions per area? Will there be choice of questions, e.g. 2 out of 4? What type of questions, e.g. bibliographic or slide based?):

3. Preparation (Will the student and committee work from pre-approved bibliographies? If not, what other method of preparation should the student use?):

4. Expectations (Please describe as succinctly as possible your expectations for the student's performance on the exam):

**C. Signatures and date:**

We approve the dissertation topic, exam areas, and procedures as stated above.

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Other committee member \_\_\_\_\_ Date \_\_\_\_\_

Other committee member \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Date \_\_\_\_\_